



EXTENDED

Position Title : Displacement Tracking Matrix (DTM) GIS Intern
Duty Station : Harare, Zimbabwe
Classification : Internship Contract
Type of Appointment : 6 months with possibility of extension
Estimated Start Date : As soon as possible
Reference Number : CFA2024/003
Closing Date : 18 September 2024

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental, and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

Context:

IOM Zimbabwe's Displacement Tracking Matrix (DTM) and Research Unit operates in accordance with IOM's strategy to strengthen Zimbabwe's migration management through the provision and analysis of reliable data on migration and internal displacement to support an all-encompassing approach to migration management. IOM works with relevant governmental agencies, as well as civil society, encouraging inter-agency cooperation and collaboration, as important components of the improvement of migration management.

Under the overall supervision of the Chief of Mission (CoM) and direct supervision of the Information Management Coordinator, the incumbent will be responsible for assisting the effective development, management, implementation, and coordination of the diverse portfolio of migration and displacement data collection, analysis, research and related cooperation with national authorities in Zimbabwe.

Core Functions / Responsibilities:

1. Collect geo coordinates and prepare maps to accurately present migration flows, and develop written reports
2. Assist in coordinating maintenance of computer hardware and software related to Geographic Information Systems (GIS); perform data input, data analysis, map production within GIS.

3. Provide support to data collection operations in the context of different DTM exercises (e.g., flow monitoring, baseline assessments, multi-sectoral assessments) being conducted in different provinces of the country.
4. Contribute to the implementation of the integrated mechanism for data gathering and information management across all activities to support collection, storage and submission of accurate and reliable data in a timely manner to be further processed.
5. Support the training and task coordination of enumerators and key informants, and regularly monitor quality of collected data.
6. Facilitate the effective use of the designated information system, including DTM portal and application tools, and other databases to manage the implementation of information management mechanism.
7. Support the development and facilitate DTM training modules for different stakeholders as required for the implementation of information management mechanism to ensure smooth roll out.
8. Support coordination between all relevant Units within IOM (Procurement and Logistics, Finance, Human Resources, PRU, etc) with a special emphasis on building synergies and cooperation as well as backstop ongoing activities.
9. Perform any other relevant duties as may be assigned.

Qualifications and Experience:

- Bachelor's degree in Geographical Information System and Remote Sensing, Information management, Statistics, Computer Science, Economics or Social Sciences or a related field from an accredited academic institution.

Experience

- Knowledge of the latest technological developments in information technology and information systems.
- Experience in GIS (Efficiently managing geospatial database and developing effective maps)
- Proven skills to analyse statistical information.
- Excellent report writing skills.
- Demonstrated knowledge of different data collection methodologies.
- Ability to compile and holistically analyse diverse datasets.
- Experience with handling confidential data.
- Strong organizational skills to work independently and to prioritize a heavy workload under the pressure of competing assignments.
- Ability to cooperate and coordinate with other units and clients.
- Excellent spoken and written English is essential and in-depth knowledge of local culture and languages, essential.
- Ability to verify, clean and process data.
- Ability to design maps,
- Strong Microsoft Excel Skills
- Demonstrated computer knowledge use including Microsoft Office, ability to use internet and email.
- Good knowledge of the context/geography of Zimbabwe.
- Familiarity with mobile data collection technologies and GPS an advantage
- Strong report presentation skills an advantage

Languages

For all applicants, fluency in English is required (oral and written)

Required Competencies

Values

- Inclusion and respect for diversity respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency maintain high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent, and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge continuously seeks to learn, share knowledge, and innovate.
- Accountability: takes ownership of achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring, and motivational way.

Other

- Appointment will be subject to certification that the candidate is medically fit for appointment.
- No late applications will be accepted.

How to apply:

Interested candidates are invited to submit their applications to vacancieshre@iom.int by 18 September 2024 at the latest, referring to this advertisement.

Female candidates who are qualified and experienced are especially encouraged to apply.

Only shortlisted candidates will be contacted.

Posting period:

From 8 August 2024 to 18 September 2024